

**HISTORIC PRESERVATION COMMISSION (HPC) MEETING
THURSDAY, SEPTEMBER 10, 2020 9:00 A.M.
CITY HALL, COUNCIL CHAMBERS, VERO BEACH, FLORIDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
 - A) June 11, 2020
- 3. OLD BUSINESS**
 - A) Website Changes
 - B) Update on Grant Application
 - C) Historic Preservation Flyer – Mrs. Jessica Francis
- 4. NEW BUSINESS**
- 5. PUBLIC COMMENT**
- 6. MEMBER’S MATTERS**
- 7. CHAIRMAN’S MATTERS**
- 8. ADJOURNMENT**

This is a Public Meeting. Should any interested party seek to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings made which includes the testimony and evidence upon which the appeal is to be based. Anyone who needs a special accommodation for this meeting may contact the City’s Americans with Disabilities Act (ADA) Coordinator at 978-4920 at least 48 hours in advance of the meeting.

**HISTORIC PRESERVATION COMMISSION (HPC) MINUTES
THURSDAY, JUNE 11, 2020 9:00 A.M.
CITY HALL, COUNCIL CHAMBERS, VERO BEACH, FLORIDA**

PRESENT: Steve Erickson, Chairman; Jessica Francis, Vice Chairman; Members: Joy Todd and Diane Miller **Also Present:** Cheri Fitzgerald, Principal Planner; John Turner, City Attorney and Sherri Philo, Deputy City Clerk

Unexcused Absence: Jeffrey Ray

1. CALL TO ORDER

Today's meeting was called to order at 9:00 a.m.

2. APPROVAL OF MINUTES

A) March 12, 2020

Mrs. Francis made a motion to approve the minutes of the March 12, 2020 Historic Preservation Commission (HPC) meeting. Mrs. Todd seconded the motion and it passed unanimously.

Mr. Erickson referred to the minutes of the March 12, 2020, HPC minutes. He reiterated that they need to make sure that the list of designated properties is kept up to date on their website. Also in the minutes, Mrs. Miller mentioned a paddle that states *this place matters*.

Mrs. Francis reported that Main Street Vero Beach has *this place matters* signs that they were placing in different areas, but she has not heard from them lately because of the Coronavirus.

Mr. Erickson said they should put on their work program to work with Main Street on this.

3. NEW BUSINESS

None

4. OLD BUSINESS

A) Proposed Website Structure for Historical Preservation

Mr. Erickson said the Commission approved the overall structure for the Historic Preservation website at their last meeting with a few suggested changes. He reported that those changes have been made and is included in their backup material (attached to the original minutes). He asked the Commission members if they had any further changes or recommendations.

Mrs. Francis made a motion to approve the proposed website structure for Historic Preservation. Mrs. Todd seconded the motion and it passed unanimously.

Mr. Erickson said that he will send this information to the City Clerk's office and to the Planning and Development Department so they can begin to work on this.

Mr. Erickson said that he wants the Commission members to start a program of work for this year, which one (1) is to get their website up to date. Also, for a long time the Commission wanted to have a fact sheet or a brochure and now he feels they have the information to do that. He asked that the Planning and Development Department assist the Commission in doing this. He said it could be two (2) sided with the value of preservation on the front and the information on local designation on the back. He said there was some work done during the Centennial to identify new properties that have fallen into the 50-year timeline, which he felt the Commission should keep up with the list of properties that become old enough to be preservable.

Mrs. Francis asked if they heard any more about different areas that were going to be designated historic.

Mr. Erickson said that was going to be discussed under item 4-B) on today's agenda.

Mrs. Cheri Fitzgerald, Principal Planner, reported that Mr. Jeffries had to leave the office this morning, but he did mention to her before he left that either the application for the grant was either sent to the State for their review or it will be sent to the State for their review. She said that she would need to get clarification.

Mr. Erickson asked Mrs. Fitzgerald to give the information to the City Clerk's office to be distributed to the Commission members.

Mr. Erickson said the Commission has discussed working on the first neighborhood to be designated historical at the local level. He said Osceola Park is designated historical, but that is a National designation.

Mrs. Miller suggested having flyers or cards about historical designation at the Downtown Fridays.

Mrs. Francis said Main Street Vero Beach has always been interested in historic preservation and they might put information in their office for free.

Mr. Erickson said the Friends of the Vero Beach Arts Village will probably become pretty active at Downtown Fridays in order to let people know that the Arts Village is coming. He said they might let the Commission members have some information at their booth.

Mrs. Todd said that she has some friends who are involved with the Friends of the Vero Beach Arts Village. She said that she would be happy to speak with them about putting some information on historic designation at their booth if they plan on having a booth at Downtown Fridays.

Mrs. Todd said another neighborhood that could be designated is McAnsh Park. She asked what is the process of designating a neighborhood. She asked does the neighborhood have to bring it forward or can the Commission bring it forward.

Mrs. Todd asked Mrs. Fitzgerald to get verification on the process.

Mrs. Francis said that she could put together a one (1) page sheet on historic preservation with a list of questions, such as *is your home historic* that could possibly be placed with Main Street. She said that she would submit it to the City Clerk's office for distribution to the Commission members.

Mr. Erickson suggested that she take some of the information from their website. He also suggested that they put on their work schedule to keep ongoing contact with Main Street Vero Beach and with Mrs. Ruth Stanbridge, Indian River County Historian. He said they could ask Mrs. Anna Brady to come back before the Commission to discuss the National designation.

B) Update on the Grant Writing Process to Fund the Update of their Historical Survey – Planning and Development Director

This item was briefly discussed under item 4-A) on today's agenda.

5. PUBLIC COMMENT

None

6. MEMBER'S MATTERS

None

7. CHAIRMAN'S MATTERS

Mr. Erickson said there have been times where the Commission has taken some time off during the summer. He said that he would speak with the City Clerk to see what she thinks about them taking some time off this summer if there is not anything pressing.

8. ADJOURNMENT

Today's meeting adjourned at 9:22 a.m.

/sp